



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY GARRISON VICENZA
UNIT 31401, BOX 80
APO AE 09630


IMEU-VIC-AO

SEP 19 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: U.S. Army Garrison Vicenza Policy Memorandum 06-02, Garrison
Commander's Open Door Policy

1. This letter supersedes Community Policy #98-01, Community Commander's Policy Memorandums.
2. Open and effective communication is critical to the success of our organization and the U.S. Army. Therefore all levels of the official chain of command must be responsive to the needs of all Soldiers, civilians and all family members. Everyone in this community should feel free to raise any issue or concern through his or her chain of command with complete and total confidence their concerns and needs will be addressed. I strongly encourage using your chain of command to resolve concerns prior to escalation to my level.
3. In addition to the formal chain of command, we have many outstanding organizations in our community that can address and resolve most issues. The highly capable and talented staffs at EEO/EO, Family Assistance Center, CPAC, and the Army Community service, just to name a few, stand ready, willing and able to assist all members of this community.
4. In the event that you still need further assistance with your particular concern, please feel free to contact my office to arrange an appointment to see me under my open door policy. Please call 634-7724 and my staff will schedule an appointment for you to see me.
5. I request this memorandum receive the widest dissemination to all members of the Vicenza community. My point of contact for this memorandum is Mr. Ed Syms, DSN 634-7789.


VIRGIL S. L. WILLIAMS
COL, QM
Commanding

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